

NASSAU COUNTY WORK AUTHORIZATION #WA01 **CS-23-417**

Contract Number:	CM3620
Consultant/Vendor:	PEREZ PLANNING + DESIGN, LLC
Consultant/Vendor Contact Name:	CARLOS PEREZ
Consultant/Vendor Contact Phone Number:	404-416-0114
Consultant/Vendor Contact Email Address:	CPEREZ@PEREZPD.COM
Project Short Title:	PUBLIC REALM PLANNING & DESIGN PROFESSIONAL SERVICES RELATED TO PARKS & TRAILS
Total Amount of Previous Work Authorizations:	0
Amount of this Work Authorization:	\$4,500.00
New Contract Amount including this Work Authorization:	\$4,500.00
Funding Source:	04247515-531025

This Work Authorization is issued pursuant to the Contract referenced above between Nassau County and the Consultant/Vendor for the following services:

ARTICLE 1. Description of Services. Consultant/Vendor shall provide the services as set forth in Exhibit “A”, attached hereto and incorporated herein.

ARTICLE 2. Time Schedule. Consultant/Vendor anticipates the services to be completed pursuant to the time schedule contained in Exhibit “A”, attached hereto and incorporated herein, or no later than 15 days from the issuance of this Work Authorization. The parties agree that this Work Authorization shall be considered as the Notice to Proceed.

ARTICLE 3. Compensation. Consultant/Vendor shall be compensated for the services detailed in Exhibit “B”, attached hereto and incorporated herein, using rates previously established in the Contract referenced above.

ARTICLE 4. Other Provisions. This Work Authorization shall become a part of the Contract when executed by both parties. Any Work Authorization entered into prior to expiration or termination set forth in the Contract shall continue in effect through the earlier of: (i) the date all of the Services thereunder have been fully completed and accepted by Nassau County, or (ii) until such time as such Work Authorization expires or is terminated in accordance with its terms or is terminated pursuant to Article 2 hereof. Consultant/Vendor acknowledges that all drawings, data, electronic files and other information required for this Work Authorization has been accepted by

Consultant/Vendor. Specifically, all electronic files have been reviewed and accepted for the purposes of this Work Authorization.

RECOMMENDED AND APPROVED BY:

Department Head/Managing Agent: Elizabeth Backe 6/14/2024
Date

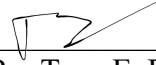
Procurement: Janace Helms 6/14/2024
Date

Office of Management & Budget: Chris Lacambra 6/14/2024 ^{JP} 6/14/2024
Date

County Attorney: Denise C. May, Esq., BLS 6/19/2024 ^{EM} 6/18/2024
Denise C. May Date

IN WITNESS WHEREOF, the Parties have caused this Work Authorization to be executed by its duly authorized representatives, effective as of the last date below.

NASSAU COUNTY, FLORIDA


By: Taco E. Pope, AICP
Its: Nassau County Manager
Date: 6/20/2024

CONSULTANT/VENDOR

BY: Carlos F. Perez
Print Name: Carlos F. Perez, PLA
Title: Principal
Date: 6/19/2024

PEREZ PLANNING + DESIGN, LLC

Exhibit A – Scope of Work**Project Name:** Public Realm Planning and Design**Funding Source:** 04247515-531025**Amount Available:** \$27,000.00**Contract No.** CM3620**Vendor Name:**

Perez Planning + Design, LLC

878 Peachtree Street, NE

Suite 827

Atlanta, GA 30309

Task 1: Piney Island Conservation Area + Kings Ferry Parks Park Planning Services

1.1 – Piney Island Conservation Area Conceptual Use Plan Revisions – PP+D will update the Piney Island Conservation Area Conceptual Use Plan previously prepared by PP+D based on comments provided by the County. PP+D will submit the revised plan to the County for review and will complete additional revisions requested by the County.

1.2 – Kings Ferry Cultural and Recreational Park – PP+D will develop a Conceptual Plan for the Kings Ferry Cultural and Recreational Park based on comments provided by the County. PP+D will submit the revised plan to the County for review and will complete additional revisions requested by the County.

Task 1: Deliverables

- *Digital 11"x17" PDF. file in color of the Piney Island Conservation Area Conceptual Use Plan and Inspirational Images*
- *Digital 11"x17" PDF. file in color of the Kings Ferry Cultural and Recreational Park*

PEREZ PLANNING + DESIGN, LLC

Exhibit B - Fee

PP+D will complete this task for an hourly not to exceed fee of four-thousand, five hundred dollars (4,500.00) based on the hourly rates previously approved and included below. Figure 1. below illustrates the breakdown of hours per task and staff person.

Figure 1. Hourly Not To Exceed Fee Breakdown

Perez Planning + Design, LLC PROJECT FEE BUDGET							
PROJECT NAME: Nassau County							
DATE	5-Jun-24	Rev 1					
		Carlos Perez Project Manager		Yan Duan Landscape Designer			
			\$135		\$95		
ACTIVITY		HRS	RATE/HR	HRS	RATE/HR	HRS	\$
PHASE 1 EXISTING CONDITIONS ANALYSIS							
1.1	Piney Island Revisions	1	\$135	4	\$380	5	\$515
1.2	Bells Ferry Concept	7	\$945	32	\$3,040	39	\$3,985
			\$0		\$0	0	\$0
	Subtotal	8	\$1,080	36	\$3,420	44	\$4,500
TOTAL FEE							
		8	\$1,080	36	\$3,420	44	\$4,500

Schedule:

In coordination with the County, PP+D will complete the work by Friday, June 14, 2024.

Certificate Of Completion

Envelope Id: C430806F9C134CF0B76A1D5C29EFE397	Status: Completed
Subject: Complete with DocuSign: Perez Planning & Design-CM3620-WA-01- Public Realm Planning & Design	
Source Envelope:	
Document Pages: 5	Signatures: 10
Certificate Pages: 6	Initials: 4
AutoNav: Enabled	Envelope Originator: Laurie Goltry lgoltry@nassaucountyfl.com
Enveloped Stamping: Enabled	IP Address: 50.238.237.26
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	


Record Tracking

Status: Original 6/14/2024 7:55:25 AM	Holder: Laurie Goltry lgoltry@nassaucountyfl.com	Location: DocuSign
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Signer Events

	Signature	Timestamp
Elizabeth Backe ebacke@nassaucountyfl.com Planning Director Nassau County Security Level: Email, Account Authentication (None)		Sent: 6/14/2024 8:16:28 AM Viewed: 6/14/2024 8:46:24 AM Signed: 6/14/2024 8:50:45 AM
	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	


Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Lanaee Gilmore lgilmore@nassaucountyfl.com Procurement Director Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 6/14/2024 8:50:47 AM Viewed: 6/14/2024 1:12:18 PM Signed: 6/14/2024 1:12:31 PM
	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	

Electronic Record and Signature Disclosure:
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Tracy Poore tpoore@nassaucountyfl.com OMB Admin Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 6/14/2024 1:12:33 PM Viewed: 6/14/2024 1:56:48 PM Signed: 6/14/2024 1:57:31 PM
	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	

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chris lacambra clacambra@nassaucountyfl.com OMB Director Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 6/14/2024 1:57:35 PM Viewed: 6/14/2024 2:07:16 PM Signed: 6/14/2024 2:07:37 PM
	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Signer Events	Signature	Timestamp
<p>Elizabeth Moore emoore@nassaucountyfl.com Assistant County Attorney Nassau County Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p><i>EM</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 6/14/2024 2:07:40 PM Viewed: 6/14/2024 3:01:27 PM Signed: 6/18/2024 2:45:12 PM</p>
<p>Carlos F. Perez cperez@perezpd.com President Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 6/19/2024 7:23:18 AM ID: 83257132-11f9-4955-8822-4b4cfc07758</p>	<p><i>Carlos F. Perez</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 24.98.237.227</p>	<p>Sent: 6/18/2024 2:45:14 PM Viewed: 6/19/2024 7:23:18 AM Signed: 6/19/2024 7:23:37 AM</p>
<p>Denise C. May, Esq., BCS dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p><i>Denise C. May, Esq., BCS</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 73.148.194.109 Signed using mobile</p>	<p>Sent: 6/19/2024 7:23:39 AM Viewed: 6/19/2024 10:43:00 AM Signed: 6/19/2024 10:43:35 AM</p>
<p>Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p><i>Taco Pope</i></p> <p>Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26</p>	<p>Sent: 6/19/2024 10:43:38 AM Viewed: 6/20/2024 1:47:03 PM Signed: 6/20/2024 1:47:10 PM</p>
<p>BOCC AP boccap@nassauclerk.com Nassau County Clerk Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 2/4/2021 9:59:11 AM ID: 6238f06a-a4ad-4d45-a7f5-929d04629059</p>	<p><i>L.BELTON</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 12.23.69.254</p>	<p>Sent: 6/20/2024 1:47:13 PM Viewed: 6/20/2024 4:38:05 PM Signed: 6/20/2024 4:38:13 PM</p>
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Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
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Carbon Copy Events**Status****Timestamp**

Procurement
 procurement@nassaucountyfl.com
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Clerk Services
 BOCCclerkServices@nassauclerk.com
 Security Level: Email, Account Authentication
 (None)

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Witness Events**Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

Envelope Sent	Hashed/Encrypted
Certified Delivered	Security Checked
Signing Complete	Security Checked
Completed	Security Checked

6/14/2024 8:16:28 AM
6/20/2024 4:38:05 PM
6/20/2024 4:38:13 PM
6/20/2024 4:38:13 PM

Payment Events**Status****Timestamps****Electronic Record and Signature Disclosure**

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- ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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